

**MACKENZIE COUNTY  
REGULAR COUNCIL MEETING**

**December 11, 2018  
10:00 a.m.**

**Fort Vermilion Council Chambers  
Fort Vermilion, AB**

**PRESENT:**

Josh Knelsen	Reeve
Walter Sarapuk	Deputy Reeve (arrived at 10:03 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Cameron Cardinal	Councillor (left the meeting at 12:06 p.m.)
David Driedger	Councillor
Eric Jorgensen	Councillor
Anthony Peters	Councillor (left the meeting at 12:06 p.m.)
Ernest Peters	Councillor
Lisa Wardley	Councillor

**REGRETS:**

**ADMINISTRATION:**

Len Racher	Chief Administrative Officer
Byron Peters	Deputy CAO
Doug Munn	Director of Community Services
Bill McKennan	Director of Finance
Carol Gabriel	Director of Legislative & Support Services/Recording Secretary
Grant Smith	Agricultural Fieldman

**ALSO PRESENT:** Members of the public and the media.

Minutes of the Regular Council meeting for Mackenzie County held on December 11, 2018 in the Council Chambers at the Fort Vermilion County Office.

**CALL TO ORDER: 1. a) Call to Order**

Reeve Knelsen called the meeting to order at 10:00 a.m.

**AGENDA: 2. a) Adoption of Agenda**

Deputy Reeve Sarapuk arrived at 10:03 a.m.

**MOTION 18-12-1001 MOVED** by Councillor Driedger

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That the agenda be approved with the following additions:

- 3. d) Report to Council
- 7. c) Wood Buffalo National Park World Heritage Site  
Draft Action Plan Response
- 8. a) Managing TB and Brucellosis Disease Risk in Wood  
Buffalo National Park – Teleconference Update
- 14. c) FarmTech Conference

**CARRIED**

**MINUTES FROM  
PREVIOUS  
MEETING:**

- 3. a) Minutes of the November 28, 2018 Regular Council Meeting**

**MOTION 18-12-1002**

**MOVED** by Councillor Braun

That the minutes of the November 28, 2018 Regular Council Meeting be adopted as presented.

**CARRIED**

- 3. b) Minutes of the December 10, 2018 Budget Council Meeting**

**MOTION 18-12-1003**

**MOVED** by Councillor Wardley

That the minutes of the December 10, 2018 Budget Council Meeting be adopted as presented.

**CARRIED**

- 3. c) Business Arising out of the Minutes**

None.

- 3. d) Report to Council (ADDITION)**

**MOTION 18-12-1004**  
Requires Unanimous

**MOVED** by Councillor Jorgensen

That the Report to Council by Councillor Bateman be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

- 7. a) CAO & Directors Report for November 2018**

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**MOTION 18-12-1005**      **MOVED** by Councillor Wardley

That the CAO and Directors reports for November 2018 be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. b) Disaster Recovery Program (DRP) Updates (Standing Item)**

**MOTION 18-12-1006**      **MOVED** by Councillor Driedger

That the Disaster Recovery Program update be received for information.

**CARRIED**

**GENERAL  
REPORTS:**

**7. c) Wood Buffalo National Park World Heritage Site Draft Action Plan Response (ADDITION)**

**MOTION 18-12-1007**      **MOVED** by Councillor Jorgensen  
Requires Unanimous

That the Wood Buffalo National Park World Heritage Site Draft Action Plan Response update be received for information.

**CARRIED**

**AGRICULTURE  
SERVICES:**

**8. a) Managing TB and Brucellosis Disease Risk in Wood Buffalo National Park – Teleconference Update (ADDITION)**

**MOTION 18-12-1008**      **MOVED** by Councillor Cardinal

That the Managing TB and Brucellosis Disease Risk in Wood Buffalo National Park – Teleconference Update be received for information.

**CARRIED**

**COMMUNITY  
SERVICES:**

**9. a) La Crete Recreation Board – Request for Operational Funds**

**MOTION 18-12-1009**      **MOVED** by Councillor Braun  
Requires 2/3

That the La Crete Recreation Board be reimbursed for the

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operational items that were overspent in the amount of \$14,279.37 with funding coming from the La Crete Recreation Board's 2018 previously approved capital funds.

- Review Engagement Bill (\$4,371.25)
- Artificial Ice Plant Start-up (\$4,908.12)
- VRA Natural Gas Filler (\$2,000.00)
- Gas Detector and Exhaust Fan (\$3,000.00)

**CARRIED**

Reeve Knelsen recessed the meeting at 10:53 a.m. and reconvened the meeting at 11:09 a.m.

**TENDERS:**

**5. a) La Crete Residential Waste Pickup Contract – Request for Proposals**

**MOTION 18-12-1010** **MOVED** by Councillor Braun

That the La Crete Residential Waste Pickup Contract – Request for Proposals Envelope #1 be opened and that administration review the proposals for qualification prior to opening Envelope #2.

**CARRIED**

Proposals Received

L & P Disposal	All required documents enclosed
D & E Ventures	All required documents enclosed
JL Waste	All required documents enclosed

**MOTION 18-12-1011** **MOVED** by Councillor Braun

That the La Crete Residential Waste Pickup Contract – Request for Proposals Envelope #2 be opened for the qualified bidders.

**CARRIED**

Proposals Received

	Option 1 (LC Waste Transfer Station)	Option 2 (Regional Landfill)
L & P Disposal	N/A	\$10.25 per site \$118,203.00/yr

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D & E Ventures	\$5.80 per site \$66,885.60/yr	\$9.20 per site \$106,044.00/yr
JL Waste	\$7.00 per site \$80,724.00/yr	\$9.00 per site \$103,788.00/yr

**MOTION 18-12-1012**     **MOVED** by Councillor Driedger

That administration reviews the La Crete Residential Waste Pickup Contract – Request for Proposals and brings back a recommendation to Council later in the meeting.

**CARRIED**

**TENDERS:**                     **5. b) Bluehills Waste Transfer Station Caretaker Contract – Request for Proposals**

**MOTION 18-12-1013**     **MOVED** by Councillor Bateman

That the Bluehills Waste Transfer Station Contract – Request for Proposals Envelope #1 be opened and that administration review the proposals for qualification prior to opening Envelope #2.

**CARRIED**

Proposals Received

Sarah Driedger                     All required documents enclosed

**MOTION 18-12-1014**     **MOVED** by Councillor A. Peters

That the Bluehills Waste Transfer Station Contract – Request for Proposals Envelope #2 be opened for the qualified bidders.

**CARRIED**

Proposals Received

Sarah Driedger                     \$1,350.00 per month  
\$52,650.00 39 month contract period

**MOTION 18-12-1015**     **MOVED** by Councillor E. Peters

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That administration reviews the Bluehills Waste Transfer Station Contract – Request for Proposals and brings back a recommendation to Council later in the meeting.

**CARRIED**

**TENDERS:**

**5. c) Proposals for Farm Land Development**

**MOTION 18-12-1016**

**MOVED** by Deputy Reeve Sarapuk

That the Proposals for Farm Land Development be opened.

**CARRIED**

Proposals Received

John T. Wall      15 year free lease proposal, including a charge of \$350/acre for land clearing.

Peter Banman      11 year proposal, including three years for clearing and development. No money exchange.

**MOTION 18-12-1017**

**MOVED** by Councillor E. Peters

That the Proposals for Farm Land Development be forwarded to the Agricultural Service Board for review and recommendation to Council for awarding.

**CARRIED**

**COMMUNITY SERVICES:**

**9. b) Fort Vermilion Recreation Board – Hot Water Tanks**

**MOTION 18-12-1018**

Requires 2/3

**MOVED** by Councillor Bateman

That the Fort Vermilion Recreation Board be authorized to proceed with the removal and installation of three (3) Hot Water Tanks (as per Option 3) up to a maximum of \$21,000.00 with funding coming from the 2018 Operating Budget – Emergent Funding Account.

**CARRIED**

**DELEGATIONS:**

**4. a) S/Sgt. Bill Mooney, Fort Vermilion RCMP and Sgt.**

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**Gord Hughes, Assumption (Chateh) RCMP – Crime Mapping**

**MOTION 18-12-1019**      **MOVED** by Councillor Braun

That the RCMP Crime Mapping be linked to the Mackenzie County website.

**CARRIED**

**COMMUNITY SERVICES:**

**9. d) Appointment of Fort Vermilion Fire Chief and Deputy Fire Chief**

**MOTION 18-12-1020**      **MOVED** by Councillor Wardley

That Neil Simpson be appointed as the Fort Vermilion Fire Chief for a two year term effective December 11, 2018.

**CARRIED**

**MOTION 18-12-1021**      **MOVED** by Councillor Braun

That Frank Fehr be appointed as Fort Vermilion Deputy Fire Chief for a two year term effective December 11, 2018.

**CARRIED**

Reeve Knelsen recessed the meeting at 12:06 p.m. and reconvened the meeting at 1:00 p.m.

Councillor Cardinal and Councillor A. Peters left the meeting at 12:06 p.m.

**PUBLIC HEARINGS:**      **6. a) Bylaw 1123-18 Land Use Bylaw Amendment to Amend the Development Permit Appeal Periods to Reflect the MGA Changes**

Reeve Knelsen called the public hearing for Bylaw 1123-18 to order at 1:00 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1123-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

*Mackenzie County administration needs to change the appeal*

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*period for development permits in the Land Use Bylaw to reflect the changes in the Municipal Government Act. The appeal times have been extended from 14 days to 21 days. This change has been in effect since June, 2018 but hasn't been changed in the Land Use Bylaw.*

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on November 13, 2018.

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment. There were no questions.

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1123-18. No submissions were received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1123-18. There was no one was present to speak to the proposed bylaw.

Reeve Knelsen closed the public hearing for Bylaw 1123-18 at 1:01 p.m.

**MOTION 18-12-1022**      **MOVED** by Councillor Braun

That second reading be given to Bylaw 1123-18 being a Land Use Bylaw Amendment to amend Sections 5.8.5, 5.15.4 and 6.3.2 to reflect the MGA changes increasing the appeal period for development permits from 14 days to 21 days.

**CARRIED**

**MOTION 18-12-1023**      **MOVED** by Deputy Reeve Sarapuk

That third reading be given to Bylaw 1123-18 being a Land Use Bylaw Amendment to amend Sections 5.8.5, 5.15.4 and 6.3.2 to reflect the MGA changes increasing the appeal period for development permits from 14 days to 21 days.

**CARRIED**

**PUBLIC HEARINGS:**      6. b) **Bylaw 1126-18 Land Use Bylaw Amendment to Rezone SW 5-110-13-W5M from Agriculture "A" to**

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### **Rural Industrial – General “RIG” (12 Mile Corner)**

Reeve Knelsen called the public hearing for Bylaw 1126-18 to order at 1:02 p.m.

Reeve Knelsen asked if the public hearing for proposed Bylaw 1126-18 was properly advertised. Byron Peters, Deputy CAO, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Knelsen asked the Development Authority to outline the proposed Land Use Bylaw Amendment. Byron Peters, Deputy CAO, presented the Bylaw and indicated that first reading was given on November 28, 2018.

*Mackenzie County has received a request to rezone SW 5-110-13-W5M from Agriculture “A” to Rural Industrial – General “RIG” in order to permit a truck stop with retail fuel/gas bar, convenience store, and quick serve restaurant. The Agricultural “A” district does not allow for this type of commercial development.*

*The Municipal Development Plan has commercial objectives to guide development. Two applicable objectives are:*

- *Provide suitable and appropriately located areas for urban and rural commercial activities;*
- *broaden the County’s economic base by taking advantage of retail opportunities*

*This quarter section currently does not have an Area Structure Plan in place to guide development in this area.*

*The applicant needs to rezone in time for the deadline of their grant application, which is in the beginning of December.*

Reeve Knelsen asked if Council has any questions of the proposed Land Use Bylaw Amendment.

*Council had the following questions:*

- *Does the applicant have the intent to rezone to “Reserve” as they can’t sell tax exempt items off reserve.*
- *Does the County have a say? It is private land.*
- *The County has not received a proposal to change.*

Reeve Knelsen asked if any submissions were received in regards to proposed Bylaw 1126-18. No submissions were

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received.

Reeve Knelsen asked if there was anyone present who would like to speak in regards to the proposed Bylaw 1126-18.

*Michelle Shesterniak was present to speak to the proposed bylaw. Concerns with access and traffic associated with the proposed rezoning as her mother lives 1.5 miles away. Might have additional concerns based on the use. Does the public get to comment on the Development Permit?*

*Byron Peters commented that notification to affected parties depends on the use and whether it is a permitted or discretionary use under the Land Use Bylaw for that zoning. For example, fuel sales is discretionary and a service station would be a permitted use.*

*What about a feedlot? Approvals are through the Natural Resources Conservation Board, however the County has some influence.*

Reeve Knelsen closed the public hearing for Bylaw 1126-18 at 1:09 p.m.

**MOTION 18-12-1024**      **MOVED** by Councillor Wardley

That second reading be given to Bylaw 1126-18 being a Land Use Bylaw Amendment to Rezone SW 5-110-13-W5M from Agriculture "A" to Rural Industrial – General "RIG" to accommodate Commercial/Industrial development.

**CARRIED**

**MOTION 18-12-1025**      **MOVED** by Councillor Braun

That third reading be given to Bylaw 1126-18 being a Land Use Bylaw Amendment to Rezone SW 5-110-13-W5M from Agriculture "A" to Rural Industrial – General "RIG" to accommodate Commercial/Industrial development.

**CARRIED**

**MOTION 18-12-1026**      **MOVED** by Councillor Braun

That the La Crete Residential Waste Pickup Contract be awarded to D & E Ventures (as per Option 1) while staying within budget.

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**CARRIED**

**MOTION 18-12-1027** **MOVED** by Councillor Braun

That the Bluehills Waste Transfer Station Contract be awarded to Sarah Driedger, subject to providing the required letter of insurance, while staying within budget.

**CARRIED**

**COMMUNITY SERVICES:** **9. c) Mackenzie County Insurance Appraisal and Condition Report**

**MOTION 18-12-1028** **MOVED** by Deputy Reeve Sarapuk

That the Mackenzie County Insurance Appraisal and Condition Report be received for information.

**CARRIED**

**FINANCE:** **10. a) 2019 Interim Operating Budget**

**MOTION 18-12-1029** **MOVED** by Deputy Reeve Sarapuk

That the 2019 Interim Operating as detailed in Appendix I - 2019 Interim Operating Budget be approved.

**Appendix I – 2019 Interim Operating Budget**

Expenditures By Department	2018 Budget	2019 Interim Budget
<b>Council</b>	\$874,650	\$437,325
<b>Administration</b>	\$8,912,974	\$4,456,487
<b>Fire Services</b>	\$869,900	\$434,950
<b>Ambulance</b>	\$10,000	\$5,000
<b>Enforcement Services</b>	\$765,250	\$382,625
<b>Public Works</b>	\$13,809,799	\$5,800,000
<b>Airports</b>	\$341,265	\$170,633
<b>Water Distribution</b>	\$2,739,892	\$1,369,946
<b>Sewer Disposal</b>	\$882,150	\$441,075
<b>Waste Management</b>	\$883,750	\$441,875
<b>Non Profit Organizations</b>	\$823,850	\$411,925
<b>Planning &amp; Development</b>	\$1,755,109	\$877,555

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<b>Agriculture</b>	\$1,478,310	\$739,155
<b>Subdivisions</b>	\$352,650	\$176,325
<b>Recreation Boards</b>	\$1,208,487	\$604,243
<b>Parks &amp; Playgrounds</b>	\$554,700	\$277,350
<b>Tourism</b>	\$38,250	\$19,125
<b>Library</b>	\$248,250	\$124,125
<b>TOTAL EXPENDITURES</b>	<b>\$36,549,236</b>	<b>\$17,169,718</b>

**CARRIED**

**FINANCE:**

**10. b) Tax Recovery Auction – Set Auction Date**

**MOTION 18-12-1030**  
 Requires 2/3

**MOVED** by Councillor Braun

That the Tax Recovery Auction for properties under tax arrears be set for February 12, 2019 at 1:00 p.m.

**CARRIED**

**MOTION 18-12-1031**  
 Requires 2/3

**MOVED** by Councillor Jorgensen

That the reserve bid for the properties being sold by public auction be set at the assessed value or the minimum outstanding balance, whichever is higher.

**CARRIED**

**OPERATIONS:**

**11. a) None**

**UTILITIES:**

**12. a) None**

**PLANNING &  
 DEVELOPMENT:**

**13. a) Bylaw 1129-18 Inter-municipal Collaboration  
 Framework with Municipal District of Opportunity**

**MOTION 18-12-1032**

**MOVED** by Councillor Bateman

That first reading be given to Bylaw 1129-18, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Municipal District of Opportunity.

**CARRIED**

**MOTION 18-12-1033**

**MOVED** by Councillor Braun

That second reading be given to Bylaw 1129-18, being a bylaw of

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Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Municipal District of Opportunity.

**CARRIED**

**MOTION 18-12-1034**  
Requires Unanimous

**MOVED** by Councillor Wardley

That consideration be given to go to third reading of Bylaw 1129-18, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Municipal District of Opportunity.

**CARRIED UNANIMOUSLY**

**MOTION 18-12-1035**

**MOVED** by Councillor E. Peters

That third reading be given to Bylaw 1129-18, being a bylaw of Mackenzie County to establish the Inter-municipal Collaboration Framework (ICF) with the Municipal District of Opportunity.

**CARRIED**

**PLANNING &  
DEVELOPMENT:**

**13. b) Inter-municipal Development Plan Exemption with the  
Regional Municipality of Wood Buffalo**

**MOTION 18-12-1036**

**MOVED** by Councillor Bateman

That based on the fact that the entire joint boundary of the Regional Municipality of Wood Buffalo and Mackenzie County is composed entirely of federal and/or provincial crown land, the Reeve requests on behalf of Council that the Minister exempt Mackenzie County from the requirement of Section 631 of the MGA that requires Mackenzie County to have an Inter-municipal Development Plan (IDP) together with the Regional Municipality of Wood Buffalo.

**CARRIED**

**ADMINISTRATION:**

**14. a) La Crete Agricultural Society – Request for Letter of  
Support**

**MOTION 18-12-1037**

**MOVED** by Councillor Braun

That a letter of support be provided to the La Crete Agricultural Society for their Community Facility Enhancement Program grant application for enhancements to the La Crete Mennonite Heritage

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Village.

**CARRIED**

**ADMINISTRATION: 14. b) Caribou (Standing Item)**

**MOTION 18-12-1038 MOVED** by Councillor Jorgensen

That the caribou update be received for information.

**CARRIED**

**ADMINISTRATION: 14. c) FarmTech Conference (ADDITION)**

**MOTION 18-12-1039 MOVED** by Councillor E. Peters

Requires Unanimous

That Deputy Reeve Sarapuk be authorized to attend the FarmTech Conference in Edmonton from January 29 – 31, 2019.

**CARRIED UNANIMOUSLY**

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. a) Council Committee Reports (verbal)**

**MOTION 18-12-1040 MOVED** by Councillor Jorgensen

That the Council Committee reports be received for information.

**CARRIED**

Reeve Knelsen recessed the meeting at 2:18 p.m. and reconvened the meeting at 2:29 p.m.

**COUNCIL  
COMMITTEE  
REPORTS:**

**15. b) Finance Committee Meeting Minutes**

**MOTION 18-12-1041 MOVED** by Councillor Driedger

That the unapproved Finance Committee meeting minutes of November 26, 2018 be received for information.

**CARRIED**

**COUNCIL**

**15. c) La Crete Streetscape Implementation Committee**

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**COMMITTEE  
REPORTS:**

**Meeting Minutes**

**MOTION 18-12-1042**

**MOVED** by Councillor Bateman

That the La Crete Streetscape Implementation Committee meeting minutes of June 28, 2018 and November 26, 2018 be received for information.

**CARRIED**

**INFORMATION /  
CORRESPONDENCE:**

**16. a) Information/Correspondence**

**MOTION 18-12-1043**

**MOVED** by Councillor Wardley

That a letter be sent to MP Chris Warkenten, MP Arnold Viersen and The Honourable Amarjeet Sohi, Minister of Natural Resources Canada, to support federal funding to contain the Mountain Pine Beetle.

**CARRIED**

**MOTION 18-12-1044**

**MOVED** by Councillor Bateman

That a letter be sent to the Minister of Transportation requesting assistance in undertaking and financing the required repairs to the light weight concrete girders.

**CARRIED**

**MOTION 18-12-1045**

**MOVED** by Councillor Braun

That a letter be sent to Husky Energy in response to their concern letter to the Minister of Agriculture and Forestry regarding reduced visibility on public highways due to smoke from brush burning.

**CARRIED**

**MOTION 18-12-1046**

**MOVED** by Deputy Reeve Sarapuk

That the information/correspondence items be received for information.

**CARRIED**

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**CLOSED MEETING: 17. Closed Meeting**

**MOTION 18-12-1047 MOVED** by Deputy Reeve Sarapuk

That Council move into a closed meeting at 2:45 p.m. to discuss the following:

- 17. a) Union Negotiations (Standing Item) (s. 23, 24)
- 17. b) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations (s. 21, 24)

**CARRIED**

The following individuals were present during the closed meeting discussion. (*MGA Section 602.08(1)(6)*)

- All Councillors
- Len Racher, Chief Administrative Officer
- Byron Peters, Deputy Chief Administrative Officer
- Carol Gabriel, Director of Legislative & Support Services

**MOTION 18-12-1048 MOVED** by Councillor Braun

That Council move out of a closed meeting at 3:09 p.m.

**CARRIED**

**17. a) Union Negotiations**

**MOTION 18-12-1049 MOVED** by Councillor Bateman

That the union negotiations update be received for information.

**CARRIED**

**17. b) Town of Rainbow Lake – Revenue Sharing Agreement Negotiations**

**MOTION 18-12-1050 MOVED** by Councillor Bateman

That administration proceed with the inter-municipal negotiations with the Town of Rainbow Lake as discussed.

**CARRIED**

**NOTICE OF MOTION: 18. a) None**

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**NEXT MEETING  
DATE:**

**19. a) Next Meeting Dates**

Budget Council Meeting  
December 12, 2018  
10:00 a.m.  
Fort Vermilion Council Chambers

Budget Council Meeting  
January 14, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

Committee of the Whole Meeting  
January 15, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

Regular Council Meeting  
January 16, 2019  
10:00 a.m.  
Fort Vermilion Council Chambers

**ADJOURNMENT:**

**20. a) Adjournment**

**MOTION 18-12-1051**

**MOVED** by Councillor Jorgensen

That the Council meeting be adjourned at 3:10 p.m.

**CARRIED**

These minutes were approved by Council on January 16, 2019.

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Joshua Knelsen  
Reeve

(original signed)  
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Lenard Racher  
Chief Administrative Officer

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